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**Sent:** 5/25/2018 2:18:28 PM  
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**Subject:** Next Steps and Follow-up from our May 18 meeting  
**Attachments:** Meeting Notes 4-20-2018.docx; Meeting Notes 5-18-2018.docx

Thank you again for another very productive meeting. Please find attached the meeting notes from our April and May meetings. Please let me know if you have any questions or concerns with either documents.

I think we continue to make some very significant progress. Our next meeting has been rescheduled for June 22 at the Susquehanna River Basin Commission Offices at 4423 North Front Street. We will be getting conference line capabilities for this meeting, but as always I would strongly encourage all of you to attend in person. These meetings are so much more productive face to face. We will be focusing on finalizing the results of the scoping scenarios for presentation to the Steering Committee on July 10. Remember the criteria for finalization of these scenarios, that these scenarios are to be yours and your workgroup members best professional judgement of what is:

1. A "Good Faith" effort
2. Realistic
3. The outer edge of doable

Based on the discussion, this is what I captured as next steps. Please let me know if I missed anything or misrepresented anything:

1. The following workgroup collaboration meetings were suggested:
  - Forestry to meet with Stormwater will be held on June 1 to discuss scenarios
  - Wastewater to meet with Agriculture
  - Funding to meet with Agriculture
2. Co-chairs should provide any events they are planning during the week of June 3-10 for Bay Awareness week to Deb Klenotic or Nicki Kasi so that these can be showcased and highlighted.
3. Co-chairs should provide any examples of outreach materials that they have developed that they think might be of use in this effort to Katie or Marcus for use by the Communications and Engagement Workgroup to avoid duplication.
4. Marcus is going to revise the "Why" Fact Sheet presented at the Steering Committee into separate versions to be used for different purposes; (1) Outreach to the four pilot counties, (2) Outreach to everyone else; and (3) As a fact sheet for the counties to use in their planning and outreach efforts.

5. Nicki and Frank are going to revise the County Planning Process Guide to include language relative to implementation of the Action Plan.
6. Co-chairs should send any names of members interested in participating on the support teams on an *as needed basis* as soon as possible. I hear there has been some confusion over the level of participation being asked for here, so let me provide some clarification. It is not expected that your members will need to attend every meeting as we develop these countywide planning goals. All we are asking for is a point of contact should questions come up relative to the work of your workgroup that we can't answer.

Finally, I wanted to let you know that the meeting with the three Secretaries had with the county leaders in Franklin, Adams, York and Lancaster went well. All were appreciative of the briefing and the time given by the Secretaries. They also expressed the importance of being asked to participate in this effort, to develop the plan for their county rather than being told what their plan should look like. The leaders for three of the counties have committed to moving forward. Lancaster County is asking for some further clarification, which we will be providing; but we anticipate resolving their issues shortly. I will keep you posted as these efforts move forward and we start the process of pulling the county planning teams together.

Have a good holiday weekend. As always, any thoughts or concerns, please don't hesitate to contact me!

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